

**PRINCE WILLIAM COUNTY  
LOCAL HUMAN RIGHTS COMMITTEE  
MINUTES**

**January 9, 2013  
3:00 P.M.**

**Committee Members Present:** Debbie Mahaffee, Ann Pascoe, Linda Beard

**Committee Members Absent:** Pam Horak, Carol Stair, Robbie Kelly

**CSB Staff:** Cora Swett

**Regional Human Rights Advocate** – Kevin Paluszak

**LHRC Affiliates Present:**

Community Concept – Peter Whang, Margarita Benavicles

ARC Greater Prince William-INSIGHT – Susan Rudolph, Christina Nicol

Crossroads Counseling Services – Archana Dogre

**Human Rights Advocate:** Kevin Palusak

**Behavior Consultants:**

Alternative Path Training School – Cinny Bodnar

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The regular scheduled meeting of the Prince William Local Human Rights Committee was convened on January 9, 2013 at 3:04 p.m. in the Conference Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

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**Due to lack of a quorum of the full Committee, a quorum of the Executive Committee was appointed. The actions taken by the appointed Committee will be brought to the February meeting for ratification by the full Committee.**

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## **APPROVAL OF MINUTES**

### **RESOLUTION 01-09-01**

**MOTION:** Pascoe

**SECOND:** Beard

**WHEREAS**, the Prince William Local Human Rights Committee has reviewed the minutes of December 5, 2012; and

**WHEREAS**, there is an amendment to the minutes;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the amended minutes of the December 5, 2012 meeting.

**Vote:**

**Ayes--**Mahaffee, Pascoe, Beard

**Nays—**None

**Abstained From Vote -** None

**Absent During Vote—**None

**Absent From Meeting—**Horak, Stair, Kelly

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**AUTHORIZED CLOSED SESSION**

**RESOLUTION 01-09-02**

**MOTION:** Mahaffee

**SECOND:** Pascoe

**WHEREAS**, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

**WHEREAS**, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

**Vote:**

**Ayes**—Mahaffee, Pascoe, Beard

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting**—Horak, Stair, Kelly

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## **CERTIFICATION OF CLOSED SESSION**

### **RESOLUTION 01-09-03**

**MOTION:** Mahaffee

**SECOND:** Pascoe

**WHEREAS**, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

**Vote:**

**Ayes**—Mahaffee, Beard, Pascoe, Kelly

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting**—Horak, Stair

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**RESTRICTIVE BEHAVIOR PLAN REVIEWS:**

**Reviewed Updates from December 5, 2012 meeting.**

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**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN  
FOR DEANA F.**

**RESOLUTION 01-09-04**

**MOTION:** Pascoe

**SECOND:** Mahaffee

**WHEREAS**, the Restrictive Behavior Plan for Deana F. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Deana F. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Deana F.

**Vote:**

**Ayes**—Mahaffee, Pascoe, Beard

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Horak, Stair, Kelly

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR  
PLAN FOR JOSH M.**

**RESOLUTION 01-09-05**

**MOTION:** Pascoe

**SECOND:** Mahaffee

**WHEREAS**, the Restrictive Behavior Plan for Josh M. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Josh M. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Josh M.

**Vote:**

**Ayes**—Mahaffee, Beard, Pascoe

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Horak, Stair, Kelly

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**APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR TEVY M.**

**RESOLUTION 01-09-06**

**MOTION:** Pascoe

**SECOND:** Mahaffee

**WHEREAS**, the Restrictive Behavior Plan for Tevy M. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Tevy M. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Tevy M.

**Vote:**

**Ayes**—Mahaffee, Beard, Pascoe

**Nays**--None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Stair, Horak, Kelly

**APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR NATHAN J.**

**RESOLUTION 01-09-07**

**MOTION:** Pascoe

**SECOND:** Mahaffee

**WHEREAS**, the Restrictive Behavior Plan for Nathan J. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Nathan J. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Nathan J.

**Vote:**

**Ayes**—Mahaffee, Beard, Pascoe

**Nays**--None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Horak, Stair. Kelly



**APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR ROBBIE A.**

**RESOLUTION 01-09-08**

**MOTION:** Pascoe

**SECOND:** Mahaffee

**WHEREAS**, the Restrictive Behavior Plan for Robbie A. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Robbie A. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Robbie A.

**Vote:**

**Ayes**—Mahaffee, Beard, Pascoe

**Nays**--None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Stair, Horak, Kelly

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## **ANNUAL PROGRAM REVIEW**

**Calvary Counseling Center** did not show for the meeting.

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## **Crossroads Counseling Services**

Archava Dogre presented the reports for Crossroads Counseling Services regarding the services they provide which is Intensive In-Home, Outpatient Psychological Assessments and Therapeutic Day Treatment. She will correct the reports and return them to the Liaison.

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## **HUMAN RIGHTS ADVOCATE REPORT**

Mr. Kevin Paluszka, Regional Human Rights Advocate reported:

1. The Human Rights Regulations are being revised. The process will take some time.
2. The CHRIS System, database for reporting incidents to the State, should be up and running soon.
3. Recently, the State realigned all Licensing Specialists. In the next few months, they will realign them again.

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## **PROGRAM VISITS TO AFFILIATE PROGRAMS**

On January 17, 2013 at 4:30, the Committee will visit Oakhurst Group Home operated by Volunteers of America.

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## **OTHER BUSINESS:**

None.

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## **ADJOURNMENT**

### **RESOLUTION 01-09-09**

**MOTION:** Mahaffee

**SECOND:** Beard

There being no further business to discuss, the January 9, 2013 meeting of the Local Human Rights Committee was adjourned at 5:30 p.m.

**Vote:**

**Ayes**—Mahaffee, Beard, Pascoe

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting** – Horak, Stair, Kelly

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